



## Title VI Civil Rights Notice to Public

The Fort Wayne Public Transportation Corporation/Citilink hereby gives public notice of its policy to uphold and assure full compliance with Title VI of the Civil Rights Act of 1964 and all related acts and statutes. Title VI and related statutes prohibiting discrimination in Federally assisted programs require that no person in the United States of America shall, on the grounds of race, color, national origin, sex, age, or disability be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal assistance.

Any person who believes they have been aggrieved by an unlawful discriminatory practice regarding Citilink services has a right to file a formal complaint with Citilink. Any such complaint must be in writing and submitted to the Citilink Title VI Coordinator within one hundred eighty (180) days following the date of the alleged occurrence.

A Title VI Civil Rights Complaint Form is available. For more information regarding civil rights complaints, please contact: Citilink (260)432-4546 or visit our website [www.fwcitilink.com](http://www.fwcitilink.com)

If any person believes that Citilink has not followed this commitment, please contact the Citilink Civil Rights Coordinator:

Citilink  
801 Leesburg Road  
Fort Wayne, Indiana, 46808  
(260)432-4546  
[www.fwcitilink.com](http://www.fwcitilink.com)

Citilink takes all allegations seriously. All incidents are thoroughly investigated. Generally, investigations begin within 48 hours.

Investigation protocol is as follows:

- Review allegation/charge and relevant elements
- Protect individuals (and Citilink) from additional allegations or retaliation claims
- Engage Corporate Attorney for assistance/participation
- Employee Assistance Program is available as appropriate
- Witness interviews are arranged. Citizens, employees, etc. are interviewed and information documented  
Interviewee's are asked not to discuss the investigation outside of the interview
- Maintaining confidence is a priority, but can not be guaranteed
- Additional investigation or repeat interviews as necessary
- Study and draw conclusions
- Review with Corporate Attorney
- Review with involved parties
- Settle
- Document actions as required