

FORT WAYNE PUBLIC TRANSPORTATION CORPORATION

August 13, 2009

The August meeting of the Board of Directors of the Fort Wayne Public Transportation Corporation was held on Thursday, August 13, 2009 beginning at 5:30 PM at the Citilink offices, 801 Leesburg Road, Fort Wayne, Indiana.

Directors Present: Mr. Fred Lanahan, Chair, Ms. Wendy Barrott, Ms. Sheri Caveda, Mr. Nelson Coats, Mr. Marvin Gottlieb, Mr. Glynn Hines, and Mr. Paul Musson.

Directors Absent: None.

Staff Present: Mr. Ken Housden, Ms. Karen Cohodes, Ms. Betsy Kachmar, and Ms. Robin Strasser.

Others Present: Mr. Jonathon Albright, Corporate Counsel, Mr. John Bartosiewicz, McDonald Transit, Mr. Bart Hofherr, President, Local ATU 682 and Mrs. Lori Housden.

Mr. Lanahan called for the roll call of members and then moved to the reading, correcting and approval of the minutes of previous meetings and other formal business. Mr. Lanahan asked if there were any additions or corrections to the minutes of the Regular Board meeting of July 16, 2009, the Finance Committee meeting of July 16, 2009 and the Special Board meeting of August 10, 2009. There being none, Mr. Lanahan asked for a motion to approve the minutes. Ms. Barrott made the motion, Mr. Coats seconded. The minutes were approved unanimously.

Communications from the Public, Including Petitions and Remonstrances: None.

Introduction of Sheri Caveda

Mr. Lanahan introduced Ms. Caveda as Citilink's new board member. Ms. Caveda stated she runs a not-for-profit called Fifth Freedom. It is a statewide organization that advocates for people with disabilities. Ms. Caveda has known Bob Murphy for many years. Ms. Caveda has followed the issues of transportation for the last 10 years. Mobility is one of the challenges for people with disabilities as well as for senior citizens. Ms. Caveda stated that any healthy city infrastructure needs a healthy transportation system. Ms. Caveda is happy to serve. Mr. Lanahan added Ms. Caveda was appointed by City Council 9-0.

Report on Board Transit Seminar – F. Lanahan

Mr. Lanahan reported on the APTA Transit Board seminar he attended in Ohio. Mr. Lanahan highly recommends the Board Transit seminar. This year it was slim because of the economy. There were reps from Gary and South Bend. One of the things that came out of this was invitations to tour systems. One of which is the Akron system. They have just set up a new downtown transit center powered by geothermal and solar power. A trip has been arranged for next week if anyone is interested. So far, Mr. Lanahan, Mr. Gottlieb and Ms. Barrott are going along with Mr. Housden and Ms. Kachmar.

Beverly Scott, chair of APTA spoke at the seminar. She is also CEO of MARTA. Flora Castille – APTA Board Vice President and New Jersey Transit board member also spoke. Melody Richardson, Chair of the Cincinnati Metro System made a presentation. We are in APTA Region 4; Ohio, Minnesota, Wisconsin, Illinois, Indiana, Michigan and North & South Dakota. Valerie McCall is our regional representative from Cleveland METRO. Mr. Lanahan attended a reception at the National Underground Railroad center. There were presentations on strategic planning and governance. Mr. Lanahan would like to set up a separate governance committee to look at our board by-laws at the next meeting.

Mr. Hines asked if there is a webcast of the presentation. Mr. Lanahan answered they were videotaping all the presenters and there were a lot of handouts.

Board of Directors Committee Reports:

Finance Committee – None.

Operations Committee – None.

Personnel Committee – None.

Marketing Committee – None.

Capital Development Committee – None.

Legislative Committee – None.

Executive Committee – None.

Transportation Planning Committee – Ms. Barrott reported the committee met Monday. They discussed the JARC & New Freedom application process and discussed the 24 hour accessible cab service. The next meeting is September 14th.

Staff Reports:

Controller's Report:

Ms. Strasser passed around the Interim Record of Transmittals for August 1-13.

Ms. Strasser reviewed the schedule for the 2010 budget adoption. It will be published again next week. Ms. Strasser wants to have a Finance Committee meeting prior to the next meeting to discuss the budget.

Ms. Barrott asked when the budget goes to City Council. Ms. Strasser answered it goes to the County not City Council. It has to be submitted to the County September 2. They will review it September 9. They requested that we not approve a budget prior to September 16. The County review is non-binding.

Ms. Strasser asked for approval of the Record of Transmittals for July, 2009 and the Interim Record of Transmittals for August 1-13, 2009. Mr. Hines made the motion, Mr. Gottlieb seconded. Both Records of Transmittals passed unanimously.

General Manager's Report:

Mr. Housden announced that a meeting of the Capital Development committee will need to be held sometime in the near future regarding the downtown facility. A letter went out to the owner of the property we intend to acquire.

Mr. Housden reported the CampusLink ribbon cutting is Monday at 1:30. Hats off to everybody especially Betsy. Ms. Caveda added that she is very excited about CampusLink as well as her son who is in a wheelchair attending IPFW. The thought that he doesn't have to wheel from one end of the campus to the other has made him incredibly happy.

Mr. Housden reported that the FTA Triennial review is completed. We received the final report today. We have three minor items to clear up.

Mr. Housden will be making a recommendation under New Business for the Architectural and Engineering Consulting contract.

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Mr. Housden stated we have extended the B&D Consulting contract on a month-to-month basis. A report prepared by B&D is included in your packet. We're likely to have to make some significant cuts in some of our line items of the budget. This would be one of the things on the chopping block.

Mr. Housden stated we have ordered four flex-route buses in addition to the five Access buses using the ARRA. The five will be delivered in October; the four will be delivered early 2010.

Mr. Housden reported we are reviewing various routing & scheduling software which is part of our stimulus grant award.

Mr. Housden reported our submission for the Clean Diesel Across Indiana Grant was declined. Rep Souder was unable to get our earmark attached to the 2010 budget bill. Senator Lugar has been able to include \$2.4 million for Electric Hybrid Bus Upgrade grants for Indiana systems.

Mr. Housden reported on the TIGGER grant. It is being done at FTA general headquarters in Washington, DC. There were a lot of applications. According to Marisol Simon (Region 5 Administrator) sometime this month or next month we will know if we will get any money.

Mr. Housden reported on CMAQ. Still waiting for the FTA to release it to Region 5.

Mr. Housden reported on fare revenues. We're about on track with what we brought in last year.

Mr. Housden reported fuel bids are out and will be opened September 22. The fuel was budgeted for 2010 at \$2.50/gallon. We've talked with Indianapolis and checked around to see if there is anyone else that has a contract that we could piggyback on. So far, we have not been able to find any. We will have our bids in before the Fort Wayne fuel consortium. Mr. Lanahan asked who the other members of the consortium are. Ms. Kachmar answered; the City of Fort Wayne, Allen County, Fort Wayne Community Schools, and possibly Southwest School system.

Mr. Housden reported that all drivers that were laid off have been called back to work. Two drivers declined. The returning drivers will start August 17.

Mr. Housden reported ridership is down about 17%. Access ridership is also down.

Mr. Housden reported on the goals & objectives: Accidents are almost back on track with goal. We're down to 3.17 accidents per 100,000 miles. Doing a lot of driver training with the returning drivers and new campusLink service. Almost all the maintenance goals meet or exceed the goals except for the mileage. We are told to expect a 40% reduction in fuel consumption, which will impact the numbers, when we get the hybrids into service. The buses won't get here until a little over a year from now. September 1 is the date for the requirement of obligation of at least 50% of the formula ARRA fund. We are trying to elbow our way to the head of the line to pick up any stimulus money that somebody else drops. We have 7 additional options for the hybrid buses and our energy project is ready to go. The TDP update on-board survey is scheduled for September 22, 24, & 26th. Ms. Cohodes and Mr. Housden collaborated on hiring a firm that will provide the people to do the surveys. Ms. Kachmar has been working on getting into place a contractual relationship to provide the Internet and phone survey.

Introduction and/or Adoption of Ordinances:

a. Resolutions: None

b. Appropriations Ordinances: None

c. General Ordinances: None

Old Business:

Mr. Lanahan would like to add Mr. Coats as a voting member of the Executive Committee. We will be putting up a new slate of officers again in 90 days. It seems sensible to fill in with an interim appointment. Ms. Barrott made the motion to appoint Mr. Coats to the Executive Committee. Mr. Gottlieb seconded. The motion passed unanimously.

New Business:

a. Award for Architectural & Engineering Consulting Services

Mr. Housden passed around a recommendation from Max Vincenzo, Maintenance Manager, recommending retaining GAI Consultants as our architectural & engineering consulting service provider. There were 4 quality firms that applied. It was hard to narrow it down, but what finally put it over the top was that GAI partnered with Martin Riley who redid Baker Street Station and also partnered with Wendel Duchscherer who is our design consultant for the downtown transfer station. Ms. Barrott made the motion to retain GAI Consulting Services, Mr. Hines seconded. The motion passed unanimously. Ms. Caveda asked when they will be notified. Mr. Housden said probably tomorrow.

Open Discussion by the Board:

Mr. Lanahan again welcomed Ms. Caveda to the Board.

Mr. Hofherr also welcomed Ms. Caveda.

There being no further business, the meeting adjourned at 6:20PM.

Attest:

Frederick A. Lanahan
Chairman

Marvin Gottlieb
Secretary