

TENTATIVE AGENDA
FORT WAYNE PUBLIC TRANSPORTATION CORPORATION
BOARD OF DIRECTORS MEETING
ORDER OF BUSINESS
THURSDAY MARCH 12,2020 AT 5:00 PM
801 LEESBURG ROAD FORT WAYNE, IN 46808

- I. EXECUTIVE SESSION to start at 5:30 PM
 1. Reading, correcting and approval of the Minutes of the previous meeting(s):
 - a. Regular Board Meeting Minutes (2/13/2020)
 - b. Executive Session of the Board of Directors Meeting Minutes (2/13/2020)
 2. Written Communications from the public¹, including petitions and remonstrance's:
 3. Board of Directors Reports:
 - a. Finance Committee
 - b. Personnel Committee
 - c. Marketing Committee
 - d. Executive Committee
 - e. Legislative Committee
 - f. Transportation Planning Committee
- Staff Reports:
4. Financial Report
 5. Operations Report
 6. Marketing Report
 7. Human Resources Report
 8. Maintenance Report
 9. General Manager's Report
10. Introduction and/or Adoption of Resolutions and Ordinances:
 - a. Resolution
 1. AVL/ GPS Award
 - b. Appropriation Ordinances
 - c. General Ordinances
 11. Old Business: and New Business:
 - a. Old Business
 - b. New Business
 12. Open Discussion by the Board

¹ Public Comment is only available to those individuals who pre-registered according to Citilink Policy Meeting Minutes



BOARD MEETING MINUTES

Board of Directors Meeting
801 Leesburg Road, Fort Wayne, IN 46808
February 13, 2020 at 5:30 PM

1. Call to Order

The regular meeting of the Board of Directors of the Fort Wayne Public Transportation Corporation (d/b/a Citilink) was called to order at approximately 5:38 PM by Chairperson Fortriede.

2. Roll Call

Roll call was administered by Chairperson Fortriede. She noted that all Board Members were present. She also formally welcomed Mr. Urberg to the Board of Directors.

Members Present: Sherese Fortriede, Ron Steinman, Glynn Hines, Nelson Coats, Lana Keesling, Howard Traxmor, and Konrad Urberg

Members Absent: None

Staff Present: Reese Pearl, Bruce Miller, Kylee Wagner, Claudia Harris-Stevenson, Junior Rodriguez, Pam Schieber, Shelia Van Asperen Local 682, and Ruth Vosmeier

Others Present: Tom Trent, Corporate Counsel, Denny Logan, Corporate Counsel, Ashley Gilbert-Johnson, Matt Maha, Jack Dadon, and Officer Jack Barbour

3. Reading, Correcting and Approving of Minutes

- a. Regular Board Meeting Minutes (1/9/2020)
- b. Marketing Committee Minutes (1/9/2020)
- c. Executive Session of the Board of Directors (1/9/2020)

Mr. Steinman moved to approve the above-referenced minutes, with Ms. Keesling seconding his motion. During the ensuing discussion period, Mr. Traxmor moved to amend the Regular Board Meeting minutes based upon his recollection of the January 9,

2020 meeting. Both the underlying motion, and Mr. Traxmor's motion to amend the minutes, carried by the unanimous vote of the Board.

4. Public Comment

None

5. Board of Directors Reports

- a. Finance Committee: No Report
- b. Personnel Committee: No Report
- c. Marketing Committee: No Report
- d. Legislative Committee: No Report
- e. Executive Committee: No Report
- f. Transportation Planning Committee: Mr. Traxmor reported on the upcoming "All-In Allen" Comprehensive Plan Kickoff to be held on Wednesday, February 19 from 5:30 – 7:30 PM at the Grand Wayne Center. [He also advised that there was a call for projects out for 5310 money, and that he asked the CTN representative to consider buying electric vehicles].

6. Financial Report

The Board reviewed the Interim Record of Transmittals for the period between 2/1/2020 – 2/14/2020, and the January Record of Transmittals, both of which were included in the Board packet. Mr. Steinman moved to approve the Records of Transmittals, with Ms. Keesling seconding his motion. There being no discussion on the motion, the Records of Transmittals were approved by unanimous vote of the Board.

Mr. Miller proceeded to give the Board an overview of the January financial statement, which was also set forth in the Board packet.

7. Operations Report

Operations Director Harris-Stevenson provided the Board with an overview of the January Operations report, a complete copy of which was set forth in the Board packet. Ms. Harris-Stevenson fielded a variety of different questions, including questions regarding CDL requirements, driver retention and overtime metrics.

8. Marketing Report

Marketing Manager Wagner provided the marketing report for the month of January, a complete copy of which was set forth in the Board packet. Ms. Wagner also advised that

the Citilink website experienced 20,909 page-views in January, representing a nearly 5,000-view increase over the previous month. Of those views, 4,251 were new to the Citilink website.

9. Human Resources Report

In Ms. Boykin's absence, Mr. Pearl provided the Human Resources report for the month of January. A complete copy of the report was included in the Board packet.

10. Maintenance Report

PM Maintenance Supervisor Rodriguez provided the maintenance report for the month of January. A complete copy of the report was included in the Board packet. He also answered questions advanced by Mr. Hines regarding his experiences at procurement training.

11. General Manager's Report

Mr. Pearl provided the General Manager's report for the month of January. A complete copy of the report was included in the Board packet.

12. Introduction and/or Adoption of Resolutions and Ordinances

The following resolution was advanced for Board review and approval:

RESOLUTION R-01-20

A RESOLUTION APPROVING THE 2020-2021 PUBLIC OFFICIAL BOND FOR BRUCE A. MILLER, CONTROLLER OF THE FORT WAYNE PUBLIC TRANSPORTATION CORPORATION (FWPTC).

Mr. Miller briefed the Board on the content and effect of the resolution stating, in brief, that the annual bond amount was, once again, \$50,000.

Mr. Coats moved to approve Resolution R-01-20, with Mr. Hines seconding the said motion. There being no further discussion, the motion carried by the unanimous vote of the Board.

13. Old Business and New Business

Old Business: The approval of the Citilink 2030 Development Plan was advanced as Old Business. Mr. Pearl provided a broad overview of the Transit Development Plan, and in doing so, provided members of the Board with an Executive Summary of the same. Following Mr. Pearl's presentation, Mr. Steinman moved to adopt the Citilink 2030 Transit Development Plan, as presented, with Ms. Keesling seconding the said motion. There

being no further discussion, the motion carried by a 6-1 vote, with Mr. Traxmor being the lone dissenting vote.

New Business: Chairperson Fortriede led a discussion on the proposed slate of committee appointments. A complete copy of the slate was set forth in the Board Packet. The only notable discussion point was the proposed appointment of Mr. Pearl to the Transit Planning Committee. The slate was approved by the general consensus of the Board.

14. Open Discussion


In recognition of Black History Month, Mr. Hines acknowledged Mr. Louis Sims. Mr. Sims joined Citilink in 1963 as the first African American to work for the Fort Wayne public transportation system. Mr. Hines also acknowledged the Thomas family (John, Richard Sr. and Richard Jr.) who, for three generations, have faithfully served as employees of Citilink. Mr. Hines lastly (but proudly) introduced his guests, Jack Dadon and Matt Maha.

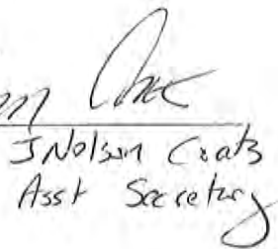
Mr. Traxmor concluded the evening by recommending that the Board listen to Tony Seba's recent presentation entitled the *Future of Transportation / Keynote: 2020 NC DOT Transportation Summit*, January 24, 2020.

Chairperson Fortriede adjourned the Board meeting at 6:51 PM.

Attest:


Sherese Fortriede
Chair


Ron Steinman
Vice Chair


J. Nolan Cratz
Asst Secretary

**FORT WAYNE PUBLIC TRANSPORTATION CORPORATION-
Executive Session Meeting of the Board of Directors Minutes
February 13, 2020**

An Executive Session of the Board of Directors of the Fort Wayne Public Transportation Corporation was held on Thursday, February 13, 2020, beginning at 5:00 p.m. at the Citilink offices located at 801 Leesburg Road, Fort Wayne, Indiana.

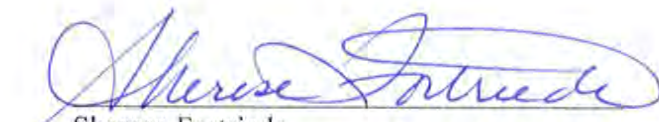
Board Members Present: Ms. Sherese Fortriede, Mr. Ron Steinman, Mr. Glynn Hines, Mr. Nelson Coats, Ms. Lana Keesling, Mr. Howard Traxmor and Mr. Konrad Urberg

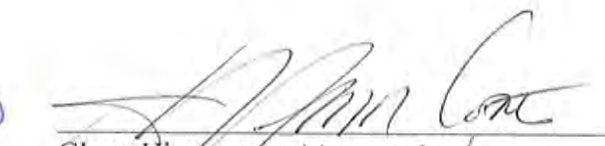
Others Present: Mr. Thomas Trent and Mr. Dennis Logan, Rothberg Logan & Warsco LLP

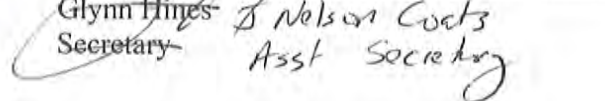
The Board of Directors met for the purpose stated in the notice of such meeting.

There being no further business, the meeting adjourned at 5:35 p.m.

Attest:


Sherese Fortriede
Chair


Glynn Hines
Secretary


Nelson Coats
Asst Secretary